

LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Key Decisions Forward Plan

**June 2007
30 September 2007**



UPDATED JUNE 2007

INTRODUCTION

In order to ensure openness and accountability, this Forward Plan of key decisions has been prepared to set out clearly the **key decisions** that the Cabinet and Council Officers will be taking over the next four months.

The Plan will be updated on a monthly basis and seeks to include all issues that are defined as “key decisions” in accordance with the Council’s Constitution and identifies which body will make the decision.

The Plan tries to anticipate the issues that will be the subject of a key decision within a given timescale. For each item, this Plan includes:

- a description of the item for decision
- who will take the decision
- the date or period within which it will be taken
- groups identified for consultation and how this will be undertaken
- the process and timescale for persons wishing to make representations
- a list of documents that will be used in consideration of the matter

Key Decision - Definition

The definition of a key decision is set out in Part 2, Article 13 “Decision Making” of the Council’s Constitution which states:

- A decision should be a Key Decision on financial grounds if it relates to any of the following:

expenditure or savings proposal not included within approved capital or revenue budgets (including new schemes, external funding bids, increased spending on or transfers/virements between budgeted schemes):

- estimated at over £50,000 in total (gross), or
 - where there are unbudgeted net revenue costs or other potential liabilities arising in current or future years.
- i. Any other initiative that relates to or would result in potential savings of over £50,000 in any year, which are not provided for in the approved budget.
 - ii. The allocation of revenue or capital grants (receivable or payable) or any general budget allocations where their specific use or method of allocation has not previously been approved by Cabinet. This also covers any proposals to delegate such arrangements.
 - iv. The award of contracts over £50,000.
 - v. Proposals that involve taking on the role of Accountable Body for a particular initiative.
 - vi. The carry forward of under- or overspends, irrespective of amount.

- vii. Increasing future years' spending forecasts in line with any flexibility authorised by Council, irrespective of amount.

With the exception of the following which shall not be a Key Decision:

- Transactions carried out as part of the efficient administration of the Council's finances in line with council policy and the s151 Officer's functions, e.g. treasury management.
 - Subsequent allocation of grants (receivable or payable) within a framework and criteria previously agreed by Cabinet.
 - Setting of fees and charges levels, including concessions, within the approved Budget and Policy Framework.
 - Incurring expenditure essential to meet any immediate needs created by an emergency threatening life and limb or related to major structural damage threatening the fabric of a building [see Financial Procedures section A 1.11 (f)].
- A decision should be a Key Decision on community impact grounds if it would have a significant and lasting impact on one or more of the following:
- (a) reputation of the Council
 - (b) the environment
 - (c) the local economy
 - (d) community safety
 - (e) human rights, equal opportunities or racial equality
- The Monitoring Officer would be responsible for the interpretation of the words **significant and lasting** in the community impact test.

The Plan does not, therefore, include:

- exempt or confidential information as defined in the Council's Constitution Part 4 Section 2, 10.03 and 10.04;
- any reference to decisions made by the Council's regulatory and other committees, i.e.
- Licensing
- Planning and Highways
- Appeals
- Standards
- Audit
- Personnel
- Appraisal
- any decisions made by Cabinet or delegated to Officers which are not defined as **key decisions**.

Contacts

If you have any queries relating to the publication of this Plan please contact Gill Noall, Head of Democratic Services, on 01524 582060.

LANCASTER CITY COUNCIL

FORWARD PLAN – SUMMARY OF KEY DECISIONS

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Councillor Roger Mace	Document Management	June 2007
Councillor John Gilbert	Proposed Partnering Arrangement – Responsive Repairs and Capital Programme.	24 July 2007
Councillor Roger Mace	Service Improvement Planning	24 July 2007
Councillor Roger Mace	Provisional Revenue and Capital Outturn 2006/07	24 July 2007
Councillors Maia Whitelegg and Roger Mace	Children, Young people and Vulnerable Adults Policy	24 July 2007
Councillor Roger Mace	Changes to Council Tax collection policies.	24 July 2007
Councillor Evelyn Archer	Sale of Land at Mossgate, Heysham	24 July 2007
Councillor Eileen Blamire	Response to Designation as Best Value Planning Authority	24 July 2007
Councillors Maia Whitelegg and Val Histed	Play Strategy and Big Lottery Play Funding	24 July 2007
Councillor Jon Barry	Greaves Park - Playground	24 July 2007
Councillor Roger Mace	Budget and Policy Framework 2008/09	24 July 2007
Councillor David Kerr	Approval of an Air Quality Action Plan for Lancaster	4 September 2007
Councillor David Kerr	Introduction of a Selective Licensing scheme in the private rented sector under the Housing Act 2004 for the areas of Morecambe defined by ;·Poulton Neighbourhood Renewal Area boundary, and· Winning back Morecambe's West End Masterplan.	4 September 2007
Councillor Roger Mace	Capital Investment Strategy Update 2007/08	4 September 2007
Councillor Roger Mace	Budget and Policy Framework 2008/09	4 September 2007
Councillor Roger Mace	Medium Term Financial Strategy Update	4 September 2007
Councillor Jon Barry	Improving the Cleanliness of our streets	9 October 2007
Councillor Roger Mace	Budget and Policy Framework 2008/09	9 October 2007
Councillor Roger Mace	Budget and Policy Framework 2008/09	6 November 2007
Councillor Roger Mace	Budget and Policy Framework 2008/09	11 December 2007
Councillor Roger Mace	Budget and Policy Framework 2008/09	22 January 2008
Councillor Roger Mace	Budget and Policy Framework 2008/09	19 February 2008
Councillor Roger Mace	Treasury Management Strategy 2008/09	19 February 2008
Councillor Roger	Capital Investment Strategy Update 2007/08	19 February 2008

Mace		
Councillor Roger Mace	Medium Term Financial Strategy Update	19 February 2008
Councillor Roger Mace	Budget and Policy Framework 2008/09	18 March 2008
Councillor Roger Mace	Budget and Policy Framework 2008/09	22 April 2008

Key Decision Taken by Delegated Officer

ITEM FOR DECISION:	Document Management	
WARD:	All Wards	
SERVICE:	Revenue Services	
DECISION MAKER:		
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	The decision to upgrade or replace the document management system used within Revenues Services – possibly with a system which could be used corporately.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	June 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/A.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Agenda item available for public scrutiny.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	20th March 2007.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Proposed Partnering Arrangement – Responsive Repairs and Capital Programme.	
WARD:	All Wards	
SERVICE:	Council Housing Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor John Gilbert	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	Arrangements need to be determined for the future procurement of responsive repairs, planned maintenance, and the HRA Capital Programme.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	24 July 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	District Wide Tenants Forum.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	In writing to Corporate Director (Community Services).	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	10th November 2006.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Service Improvement Planning	
WARD:		
SERVICE:	Corporate Strategy	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	Within the 2007/08 Corporate Plan, there is a specific priority outcome (ref. 20.4) to "aspire to reach top quartile service delivery in key services". This report seeks Cabinet to determine which of the Council's services are to be categorised as "key".	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	24 July 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/A.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A at present.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A at present	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Provisional Revenue and Capital Outturn 2006/07	
WARD:		
SERVICE:	Financial Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the closure of accounts process, issues that require key decisions to be taken may well arise. (Such as requests for carry forward of budgets, as an example).	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	24 July 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	None directly – though individual issues may relate to items that have been the subject of consultation previously.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	None.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/a.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Children, Young people and Vulnerable Adults Policy	
WARD:	All Wards	
SERVICE:	Corporate Strategy	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillors Councillors Maia Whitelegg and Roger Mace.	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	The report will seek approval to the Council's revised Children, Young people and Vulnerable Adults protection policy	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	24 July 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:		
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:		
DATE FOR REPRESENTATIONS TO BE RECEIVED:		

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Changes to Council Tax collection policies.	
WARD:	All Wards	
SERVICE:	Revenue Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	Council Tax "In year" collection levels are below average and the report will look at optional strategies for securing improvement.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	24 July 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	Staff, Advice Agencies.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	As above.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not yet established.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Sale of Land at Mossgate, Heysham	
WARD:	All Wards	
SERVICE:	Property Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Evelyn Archer	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	That Members give consideration to the tenders received for the sale of land at Mossgate, Heysham.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	24 July 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	None.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	None.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Response to Designation as Best Value Planning Authority	
WARD:	All Wards	
SERVICE:	Planning Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Eileen Blamire	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	The Council needs to decide how to respond to being designated as a Best Value Planning Authority for Development Control Performance. This means that it is listed with 56 other authorities as needing to improve to meet the Government's minimum performance standards for determining planning applications. It must devise an action plan to ensure that performance returns to the standards and can be maintained.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	24 July 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	Head of Financial Services. Corporate Director (Finance and Performance).	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Consultation on Report for Cabinet (Internal). Direct to Head of Planning Services (External).	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	31st April 2007.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Play Strategy and Big Lottery Play Funding	
WARD:		
SERVICE:	Cultural Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillors Maia Whitelegg and Val Histed.	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	Adoption of district wide play strategy and action plan. The approval for the council to act as the accountable body for the districts Big Lottery Fund play allocation. £307,429.53	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	24 July 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	Young People, Adults, Local Organisations, Parishes, various Council Services.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Greaves Park - Playground	
WARD:		
SERVICE:	City Council (Direct) Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Jon Barry	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	<p>The Council's playground strategy sets out a priority for refurbishment of playgrounds and seeks to encourage the use of external funding to achieve the aims of the strategy.</p> <p>Greaves Park playground is high on the priority list for refurbishment.</p> <p>Friends of Greaves Park are registered as an environmental body and have secured external funding to build a new playground in Greaves park. Fo GP are seeking the council's permission to build a playground on Council land. Once built they propose to hand over the playground to the Council for the Council to maintain.</p>	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	24 July 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	Surrounding residents, Friends of Greaves Park.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Cultural Services are leading on a consultation exercise the results of which will be made available to Cabinet.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	July 10th is the final date however it is expected that representation will be received via the consultation process.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Budget and Policy Framework 2008/09	
WARD:		
SERVICE:	Financial Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	24 July 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/A.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A at present.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A at present.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Approval of an Air Quality Action Plan for Lancaster	
WARD:	All Wards	
SERVICE:	Health and Strategic Housing	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor David Kerr	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	<p>The Council has a formal duty to review and assess local air quality. Where it is concluded that one or more of the UK air quality objectives is unlikely to be achieved, the Council must declare an Air Quality Management Area (AQMA). If further assessment confirms that conclusion then an Air Quality Action Plan must be prepared and implemented. The Council has a duty to maintain an Action Plan until the air quality objectives are achieved. An Air Quality Action Plan will be submitted for approval by Cabinet. This document will have undergone extensive consultation and public participation as part of the 'action planning' process.</p>	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	4 September 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Further Assessment of local air quality in Lancaster City Centre – September 2006 available at www.lancaster.gov.uk/airquality .	
GROUPS IDENTIFIED FOR CONSULTATION:	None for purposes of this report because extensive consultation and public participation is to be carried out in advance as part of the statutory 'action planning' process.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Comments to Ms Suzanne Lodge, Head of Health and Strategic Housing Services.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	11th May 2007.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Introduction of a Selective Licensing scheme in the private rented sector under the Housing Act 2004 for the areas of Morecambe defined by ;-Poulton Neighbourhood Renewal Area boundary, and-Winning back Morecambe's West End Masterplan.	
WARD:	All Wards	
SERVICE:	Health and Strategic Housing	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor David Kerr	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	The Housing Strategy identifies areas of Morecambe as having a falling reputation, high incidence of crime and anti-social behaviour. These areas of the town still contain significant deprivation, featuring two of the regions most deprived wards. Pursuing the regeneration of these areas is a high corporate priority of the Council. It is proposed that Selective Licensing will be introduced in these areas in order to improve the standards of management across the entire private rented sector. For Selective Licensing to be introduced approval must first be sought from the Secretary of State.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	4 September 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	Private rented sector landlords and agents. All statutory and community stakeholders.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Written and verbal representations following publicity (Formal notification will be required in the local press).	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Prior to submission of final report to Management Team.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Capital Investment Strategy Update 2007/08	
WARD:		
SERVICE:	Financial Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the half yearly monitoring and update arrangements for the Capital Investment Strategy, issues that require key decisions to be taken may well arise.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	4 September 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/A at present – see above.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A at present – see above.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A at present.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Budget and Policy Framework 2008/09	
WARD:		
SERVICE:	Financial Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	4 September 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/A.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A at present.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A at present.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Medium Term Financial Strategy Update	
WARD:		
SERVICE:	Financial Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the half yearly monitoring and update arrangements of the approved MTFS, issues that require key decisions to be taken may well arise.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	4 September 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/A at present – see above.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A at present – see above.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A at present.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Improving the Cleanliness of our streets	
WARD:		
SERVICE:	City Council (Direct) Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Jon Barry	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	The report considers proposals for improving the cleanliness of our streets following the review of street cleansing.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	9 October 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/a.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/a.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/a.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Budget and Policy Framework 2008/09	
WARD:		
SERVICE:	Financial Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	9 October 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/A.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A at present.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A at present.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Budget and Policy Framework 2008/09	
WARD:		
SERVICE:	Financial Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	6 November 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/A.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A at present.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A at present.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Budget and Policy Framework 2008/09	
WARD:		
SERVICE:	Financial Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	11 December 2007	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/A.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A at present.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A at present.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Budget and Policy Framework 2008/09	
WARD:		
SERVICE:	Financial Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	22 January 2008	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/A.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A at present.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A at present.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Budget and Policy Framework 2008/09	
WARD:		
SERVICE:	Financial Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	19 February 2008	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/A.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A at present.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A at present.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Treasury Management Strategy 2008/09	
WARD:		
SERVICE:	Financial Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	Formal approval of Treasury Management Strategy by Cabinet is required before 01 April, though some aspects also require full Council approval and will be referred on accordingly. The Strategy sets out overall borrowing and related budget assumptions for 2008/09.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	19 February 2008	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	No groups identified, although the Council's professional advisors will be consulted.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:		Capital Investment Strategy Update 2007/08
WARD:		
SERVICE:		Financial Services
DECISION MAKER:		Cabinet
RESPONSIBLE CABINET MEMBER:		Councillor Roger Mace
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:		As part of the half yearly monitoring and update arrangements for the Capital Investment Strategy, issues that require key decisions to be taken may well arise.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION		19 February 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:		None.
GROUPS IDENTIFIED FOR CONSULTATION:		N/A at present – see above.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:		N/A at present – see above.
DATE FOR REPRESENTATIONS TO BE RECEIVED:		N/A at present.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Medium Term Financial Strategy Update	
WARD:		
SERVICE:	Financial Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the half yearly monitoring and update arrangements of the approved MTFS, issues that require key decisions to be taken may well arise.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	19 February 2008	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/A at present – see above.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A at present – see above.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A at present.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Budget and Policy Framework 2008/09	
WARD:		
SERVICE:	Financial Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	18 March 2008	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/A.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A at present.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A at present.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Budget and Policy Framework 2008/09	
WARD:		
SERVICE:	Financial Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace	
KEY DECISION CRITERIA:	FINANCIAL	Yes
	COMMUNITY IMPACT	
	BOTH	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	22 April 2008	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	N/A.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	N/A at present.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	N/A at present.	

